

**SHELBY COUNTY BOARD OF COMMISSIONERS  
AGENDA ROUTE SHEET**

Referred to Commission Committee (name) Hospitals & Health

For Commission Action on (date) November 3, 2008

**A resolution requesting approval to amend the FY2008-2009 operating budget of the Immunizations Grant program in the amount of \$53,627.00 carried forward from FY 2007-2008 operating budget, and this item requires the expenditure of Federal Through State grant funds under the Immunizations grant in the amount of \$53,627.00. Resolution sponsored by Commissioner Joyce Avery.**

**CHECK ALL THAT APPLY BELOW:**

☐ This Action does NOT require expenditure of funds.

☒ This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$ \_\_\_\_\_ : County CIP Funds: \$ \_\_\_\_\_

State Grant Funds: \$ \_\_\_\_\_ : State Gas Tax Funds: \$ \_\_\_\_\_

Federal Grant Funds: \$ 53,627.00

Other funds (Specify source and amount): \$ \_\_\_\_\_

Other pass-thru funds (Specify source and amount): \$ \_\_\_\_\_

**Originating Department:** Health Department - Clinical Services

**APPROVAL:**

Dept. Head: Johnathan Russell 544-7585 \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

Division Director: Yvonne S. Madlock 544-7583 \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

CIP – A&F Director: \_\_\_\_\_ \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

Finance Dept.: Michael A. Swift 545-4449 \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

County Attorney: Fred E. Jones, Jr. 545-4611 \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: James Huntzicker 545-4514 \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

ITEM NO: \_\_\_\_\_

PREPARED BY: Johnathan Russell

APPROVED BY: \_\_\_\_\_

**A resolution requesting approval to amend the FY2008-2009 operating budget of the Immunizations Grant program in the amount of \$53,627.00 carried forward from FY 2007-2008 operating budget, and this item requires the expenditure of Federal Through State grant funds under the Immunizations grant in the amount of \$53,627.00. Resolution sponsored by Commissioner Joyce Avery.**

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**WHEREAS**, That Shelby County Government, on behalf of The Memphis and Shelby County Health Department entered into a contract with the Tennessee Department of Health in the amount of \$665,000.00 for the period January 1, 2008 – December 31, 2008 on March 24, 2008 for the administration of the Immunizations Grant Program; and

**WHEREAS**, That it is necessary to amend the FY2008-2009 Operating Budget for the Immunizations Grant (Base) Budget No. 433-400582 as shown on Exhibit A to carry forward unexpended funds from FY2007-2008; and

**WHEREAS**, That there is no cost to the County for this activity.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE**, That the FY2008-2009 Operating Budget for the Immunizations Grant Program is hereby amended and funds appropriated as per Exhibit A, which is attached hereto and incorporated herein by reference.

**BE IT FURTHER RESOLVED**, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in amounts to the extent of appropriations made in this resolution and to take proper credit in their accounting therefore.

\_\_\_\_\_  
A C Wharton, Jr., County Mayor

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of County Commission

ADOPTED: \_\_\_\_\_

## SUMMARY SHEET

### I. Description of Item

This resolution requests approval to amend the Memphis and Shelby County Health Department FY 2008-2009 Operating Budget and to carry forward and appropriate funds in the amount of \$53,627 that were unexpended from FY 2007-2008 Operating Budget in the Immunizations Grant Program.

### II. Source and Amount of Funding

- A. Calculation for carryforward of budget:
- |   |                     |
|---|---------------------|
| Total Revenue Budgeted (Jan 1, 2008-Jun 30, 2008) | \$270,600.00        |
| Less: Amount Expended in FY2008                   | <u>\$216,973.00</u> |
| Amount to be carried forward to FY2009            | <u>\$ 53,627.00</u> |
- B. There are no other costs, indirect or direct associated with this resolution.
- C. There are no additional or subsequent obligations or expenses for which Shelby County will ultimately be responsible.

### III. Contract Items

- A. N/A-Budget Amendments.

### IV. Additional Information Relevant to approval of this item

- A. Administration recommends approval of this Resolution.
- B. This budget revision will permit maximum utilization of grant funds.
- C. There is no cost to the County for this activity.
- D. The Immunization Program delivers immunization services in compliance with the most current procedures and guidelines of the Tennessee Immunization Program (TIP), a copy of which is on file in the Tennessee Department of Health and has been provided to the Grantee. The Grantee shall collaborate with the TIP in meeting requirements and objectives established by the Centers for Disease Control and Prevention (CDC) to ensure that 90% of the 24-month old children in the Grantee's jurisdiction have completed the CDC recommended immunization service.
- E. Contract is for the period January 1, 2008 - December 31, 2008 in the amount of \$665,000.00.